

Town of Royalton
Planning Board Minutes

The Town of Royalton Planning Board Meeting was held on Wednesday, February 28, 2024, at the Royalton Town Hall, 5316 Royalton Center Road, Middleport, NY. The meeting was called to order at 7:05pm by Chairwoman Justine Seefeldt.

PLANNING BOARD:

Chairwoman – Justine Seefeldt

Members Present – Heather Brent, Patricia Hinds, Kevin Covell, Ryan Pierson,

Members Absent – Thomas Arlington

Clerk – Katherine Cavallaro

Other Officials –

Guests –

AGENDA:

1. 6-month Moratorium for Battery Energy Storage Systems.
Resolution 35-2024: A public hearing by the Town Board is scheduled for March 11, 2024.
2. Additional Planning Board meetings to work on Battery Energy Storage Law.
Resolution 36-2024: Passed by the Town Board to authorize the Planning Board to schedule two (2) additional meetings to work on the Battery Energy Storage Systems Law.
3. Change the Planning Board Meeting Official Start Time to 7:00pm.
The current meeting time is set for 7:30pm. The Planning Board would like to change this time to 7:00pm to stay consistent with the Zoning Board of Appeals meeting and the Town Board meeting time.
4. Change the Planning Board Meeting Minute Review Process.
Minutes will be reviewed via email, with comments/corrections emailed.

CORRESPONDENCE RECEIVED & DISTRIBUTED:

1. April Gow email from Marie Little regarding battery storage.
2. Zoning Board February 26, 2024, minutes.

OPEN FOR DISCUSSION:

ACTION: To Approve January 24, 2024, Planning Board Minutes.

Motion: Kevin Covell

Seconded: Patricia Hinds

All in favor

OLD BUSINESS: None

NEW BUSINESS:

1. Ms. Brent attended the Town Board meeting. The Town Board scheduled a public hearing for March 11, 2024, for a moratorium on the battery storage law.
2. The Town Board approved two additional meetings for the Planning Board to meet to work on the battery storage law. The two meetings will be held on:
 - a. Monday, March 4 6:00pm
 - b. Monday, March 18 6:00pm
3. A motion was made to change the Planning Board meeting's start time from 7:30pm to 7:00pm.

Motion: Patricia Hinds Seconded: Heather Brent

All in favor

4. Motion to stop reading the Planning Board minutes at the beginning of each meeting and to instead send revisions and recommendations by email to Ms. Cavallaro, prior to the next meeting. Ms. Cavallaro will send the minutes in a timely manner for review and all Members will acknowledge via email that they agree with the minutes or provide revisions.

Motion: Ryan Pierson

Seconded: Heather Brent

All in favor

GOOD TO THE ORDER:

The next Planning Board meeting will be Wednesday March 27, 2024, at 7:00pm.

ACTION: To adjourn was made at 7:50pm.

Motion: Ryan Pierson

Seconded: Kevin Covell

All in Favor

Respectfully submitted,

Katherine A. Cavallaro, Planning Board Clerk